

## HOW TO GET METER READING

**Canon Machines:** Press “**Counter Check**” button

**What we need:** For Black & White ONLY machines,

we need the **Largest Total**

For Black & Color machines, we need the

**Largest Total & Largest Total Black**

---

**Minolta Machines:** Press “**Menu**” button (House)

Select “**Counter**” button at top left of screen

**What we need:** For Black & White ONLY machines,

we need the **Number on the left side of the screen under Black**

For Black & Color machines, we need the

**Number on the left side of the screen under Black &**

**Number on the left side of the screen under Color**

---

**Sharp Machines:** Press the “**Home**” button

Select “**My Menu**” on bottom of touch screen

Select “**Total Count**” Lastly, select “**Job Count**”

**What we need:** For Black & White ONLY machines, we need the

**Largest Total**

For Black & Color machines, we need the

**Total Black & Total Color**

---